



## Email Set up On Thunderbird

### Create a new email account

1. Install Mozilla Thunderbird
2. Open Mozilla Thunderbird
3. Tools > Account Settings
4. Account Actions (bottom right) > Add Mail Account
5. Enter name, email, and password
6. Tap **Continue**
7. Tap your email, above Inbox (on left)
8. Tap **View settings for this account**
9. Tap **Server Settings**

### Account Options

- Check for new messages at startup: **Leave checked**
- Email Checking Frequency: **60 minutes**
- Allow immediate server notifications when new messages arrive: **Leave checked**
- Tap **OK**.
- Tap Inbox