



Email Set up On an Android Phone

Create a new email account

1. Find the **Email** Program
2. Add Account > Choose Others
3. Enter your full "Email Address"
4. Enter the password
5. Tap "**Next**"
6. Choose the type of email account you will be using. **IMAP**

Incoming Server Settings

- Username: **FULL EMAIL**
- Password: **YOUR PASSWORD**
- IMAP server: **mail.DOMAIN.com**
Security Type: **None**
Port: **143**
- IMAP path prefix: **Leave Blank**
- Tap **Next**.

Outgoing Server Settings

- SMTP server: **mail.DOMAIN.com**
Security Type: **None**
- Port: **587**
- Require sign-in: **Check this**
- Username: **FULL EMAIL**
- Password: **YOUR PASSWORD**
- Tap **Next**.

Account Options

- Email Checking Frequency: **1 Day**
- Send email from this account by default: **Don't Check**
- Notify me when email arrives: **Leave this checked**
- Tap **Next**.

Name the account

- Name the Account
- Enter your name.
- Tap **Done**.